

BOARD OF COMMISSIONERS

Rick Robbins, District #1
Debra L. Rushton, District #2
William J. Bunek, District #3
Ty Wessell, District #4
Patricia Soutas-Little, District #5
Gwenne Allgaier, District #6
Melinda C. Lautner, District #7



Chet Janik, County Administrator

Leelanau County Government Center
8527 E. Government Center Drive, Suite #101
Suttons Bay, Michigan 49682
(231) 256-9711 ♦ (866) 256-9711 toll free
(231) 256-0120 fax
www.leelanau.gov ♦ cjanik@leelanau.gov

JOB POSTING

The Leelanau County Office of Building Safety is seeking applicants for a full-time Building Official.

This non-union, at-will position has a beginning salary of \$66,870.37, with full County benefits, including medical, dental, vision, and a pension plan. A link to the online application can be found on the County website on the "Employment Opportunities" page, listed under "Quick Links." Any attachments should be in a PDF-format.

Applications can also be printed out and mailed in an envelope clearly marked, "Job Application – Building Official," to:

Chet Janik, County Administrator
Leelanau County Administration
8527 E. Government Center Drive, Suite #101
Suttons Bay, Michigan 49682
cjanik@leelanau.gov

Key Employment Qualifications include:

- An Associates' degree, or equivalent, with technical course work related to the building trades, e.g., electrical wiring, plumbing, carpentry.
- A minimum of five to seven years' experience as an inspector in the building trades or plan reviewer, or the equivalent.
- Certification by the Michigan Construction Code Commission as a Building Official, and an Inspector (in any building trade or discipline), and a Plan Reviewer.
- Knowledge and understanding of computer operations; past experience in working with BS&A program software preferred.
- A Michigan driver's license with excellent driving record.

Applications and a **complete job description** are available in the Administrator's Office or on the County's website, <http://www.leelanau.gov/adminemployment.asp>.

Applications will be accepted **until the position is filled.**

Leelanau County is an Equal Opportunity Employer