



## **Building Department Director**

Lake County is seeking qualified candidates for the position of Building Department Director.

This is a full time benefitted position with generous benefits. Salary commensurate with experience.

The Building Department Director is responsible for planning, overseeing and directing the organization and operation of a department with statutory and administrative responsibilities to enforce building codes, as well as grading and soil erosion control. This position serves as the Chief Building Official for the county and is responsible for overseeing and directing assigned employees and contract staff to ensure thorough, proper, and timely processing of permit applications, and building inspections. This position is also responsible for reviewing all construction plans prior to project start; granting approval in accordance with established regulations and standards; conducting building inspections; and ensuring records, logs, and files required by State are complete, accurate, and up to date.

Interested candidates should have a current, valid Michigan Driver's License and be a registered building inspector in the State of Michigan. Candidates should also be Registered as a Chief Building Official, or be able to obtain the designation within one year; be registered as a Plan Reviewer or able to obtain the designation upon hire; and have a Comprehensive Soil Erosion & Sedimentation Control Certification from the Michigan Department of Environmental Quality or be able to obtain the certification upon hire. Candidates with experience as a Chief Building Official and experience as a registered plan reviewer are preferred.

**Salary:** Commensurate with experience

**Application Deadline:** July 7, 2017

**Applications can be submitted to:**

**Lake County Administration Office  
800 Tenth Street, Suite 100  
Baldwin, MI 49304**