



CHARTER TOWNSHIP OF INDEPENDENCE

Independence Township invites applications for the position of Building Director

ANNUAL SALARY: \$85,000 - \$100,000 DOQ

HOURS: Full Time Position 8a-5p

(Occasional night and/or weekend day for special meetings and conferences)

FLSA STATUS: Exempt

POSTING END DATE: Open Until Filled

EDUCATION REQUIREMENT: Possess high school diploma, or its equivalent supplemented by formal training in construction principles and practices, and plan review. Bachelor's degree preferred.

REQUIRED CERTIFICATION/LICENSE: Registered with the State of Michigan ICC-CBO Building Official, Plan Reviewer and Building Inspector (Act 54.) Also, must have a valid State of Michigan driver's license in good standing.

EXPERIENCE: A minimum of 5 years of experience in plan review and inspection activities related to construction code enforcement; 5 years of supervisory experience also desired.

POSITION DESCRIPTION SUMMARY:

Under direction and supervision of the Township Supervisor, the primary responsibilities for this position are to perform and oversee plan reviews and supervise inspection activities to assure compliance with applicable State of Michigan Building codes. Reviews and approves permit applications and requests for certificates of occupancy regarding adopted State of Michigan Building codes and Township ordinances. Provides administrative and technical support to the Township Boards, Zoning Board of Appeals, and Planning Commission. Consults with developers, property owners, contractors, and architects with regard to code requirements.

TO APPLY: Please visit our website: www.indtwp.com/departments/human_resources/employment_opportunities.php . Complete the online application and submit cover letter, resume and a copy of certifications/licenses as attachments. Qualified applicants must complete an employment application to be considered for this position. Should you need any assistance, please email: humanresources@indtwp.com or call: (248) 625-5111 x229.

Equal Opportunity Employer