



**COCM 2015 SPRING CONFERENCE  
BUSINESS MEETING MINUTES  
Bay City Double Tree  
MAY 5, 2015**

**President**  
Martin Van Berlo  
Building Official  
Emmet County

**CALL TO ORDER:** The meeting was called to order at 12:05 p.m., May 4, 2015, by President Van Berlo

**Vice-President**  
Mike Winkler  
Building Official  
Holland Charter Township

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was led by President Van Berlo

**Secretary**  
Jerry Jones  
Building Official  
St. Joseph Charter Township

**ROLL CALL:** Roll call was taken by Secretary Jones. All Board members were present

**Treasurer**  
Paul Featherston  
Building Official  
City of Troy

**APPROVAL OF MINUTES – 2015 JOINT WINTER CONFERENCE:** The minutes from the 2015 Joint Winter Conference were presented by Secretary Jones (in writing) to each table for members' review.

- Member, Mr. Bill Boyd, motioned to accept the minutes, as read
- A second motion was made by Member, Mr. Neil Erickson
- Approval motion was carried by majority

**1<sup>st</sup> Director**  
Robert Groszick  
Building Official  
City of Milan

**2015 YEAR-TO-DATE FINANCIAL REPORT:** The year-to-date financial report summary was presented by Treasurer Featherston. Copies were submitted for review by the members. Treasurer asked for a motion to accept the report, as submitted.

**2<sup>nd</sup> Director**  
Tim Gardiner  
Building Inspector  
Sanilac County

- Member, Mr. Gerry McCallum, motioned to approve the financial report
- A second motion was made by Member, Mr. Bill Benoit
- Approval of report was carried by majority

**3<sup>rd</sup> Director**  
Steven Sheldon  
Building Official  
City of Norton Shores

**OLD BUSINESS:** None

**4<sup>th</sup> Director**  
Matt Leach  
Building Official  
Delta Township

**NEW BUSINESS:**

President Van Berlo presented a proposed adoption of several ethics policies for the COCM organization. These policies include Conflict of Interest Policy, Whistleblower Policy, and Document Retention Policy. The COCM Board had discussed these policies, and felt we should adopt these for legal and ethical reasons for the protection of our members and the COCM organization. President Van Berlo has made these available on the COCM website for all members to review

- A motion to accept the new policies was made by Member, Tom Baldwin
- A second motion was made by Member, Mr. Chris Fuchs
- Approval of the new policies was carried by majority



**President**  
Marco Van Berlo  
Building Official  
Emmet County

**Vice-President**  
Mike Winkler  
Building Official  
Holland Charter Township

**Secretary**  
Jerry Jones  
Building Official  
St. Joseph Charter Township

**Treasurer**  
Paul Farberston  
Building Official  
City of Troy

**1<sup>st</sup> Director**  
Robert Grosnick  
Building Official  
City of Milan

**2<sup>nd</sup> Director**  
Tim Gardner  
Building Inspector  
Sanilac County

**3<sup>rd</sup> Director**  
Steven Sheldon  
Building Official  
City of Norton Shores

**4<sup>th</sup> Director**  
Matt Leach  
Building Official  
Delta Township

## **NEW BUSINESS (CONTINUED)**

President Van Berlo introduced Mr. Art Grimes, Building Inspector of City of Zeeland. Art is retiring and the City is hosting a Retirement Party and Open House on May 15<sup>th</sup>. All members were welcome to attend.

## **UPCOMING 2015/2016 CONFERENCE DATES:**

Vice-President Winkler presented the following update of upcoming conferences:

- 2015 Fall Conference – Bellaire, MI  
Shanty Creek Resort, September 21-25, 2015
- 2016 Joint Winter Conference – Lansing, MI  
Ramada Inn and Conference Center (Date to be Determined)
- 2016 Spring Conference – Holland, MI  
Double Tree, April 27-29, 2016
- 2016 Fall Conference – Frankenmuth, MI  
Bavarian Inn, September 27-30, 2016

**OTHER:** None

**ADJOURN:** With all business and announcements being complete, President Van Berlo asked for a motion for adjournment

- A motion was made to adjourn by Member, Mr. Jeff Bowdell
- The motion was seconded by Member, Mr. Bill Boyd
- The motion carried and meeting was adjourned at 12:23 p.m.